EZLINKS RESERVATION SYSTEM GUIDE

OVERVIEW – What is EZLinks?   Why EZLinks?

The EZLinks is a Tee Time Reservation System which was put in place by Lennar 3 years ago when the golf course was completed.   To clarify, we use EZLinks to manage member on-line tee time reservation requests and bookings for **open play.**   We use Golf Genius for booking and managing **leagues and events**, and for scoring in those events.

EZLinks is a decent system which is easily implemented, and can handle outside bookings with pricing flexibility.   However, it does not enable extensive membership rule controls, which are needed for a bundled community such as ours now with about 1400 golfers and 50,000 rounds of golf per year.   We didn't fully appreciate the weaknesses of the current system until this season in January when demand far exceeded tee time availability.

Now that membership is mostly full and the club has been turned over to the golf owners, we will be investigating and implementing a more effective system in meeting our requirements. This will take a few months. We intend to have the new system in place this summer so it is ready for the 2026 fall season.

In the meantime, this guide is being published to help the membership better understand and more effectively utilize the existing EZLinks system for the remainder of this season.   As we have recently made changes to the rules of our system to improve its use, we will continue to communicate any further changes moving forward, and will update this document on the website accordingly.

GETTING STARTED

• Members will be able to request or book tee times through a link on the club's website, which is available through the browser on your PC or phone. To do so, please visit:

https://www.wellenparkflgc.com/request_tt/

and select either **Book A Tee Time**, or **Lottery Request**

• Once you are on the Wellen Park Golf website, you can choose to make a Lottery Request, for dates of play more than 8 days forward, or Book a Tee Time for dates of play less than 7 days away.

For events and leagues, here is the link to Golf Genius:

MAKING A LOTTERY REQUEST (more than 8 days from the desired date of play)

- For Lottery Requests, click on the tab, then enter your username and password, then click on the "Lottery Request" icon on the left side under the word Lottery. (Yes, it's repetitive…sorry).   You will then select your date of play and click on "Create A Request". This will take you to the page to enter golfer info and the time frame you are requesting to play
- Enter each player's member number on the left side of the page. If you don't know a member's number, you can look it up on the right side of the page by entering at least 3 digits of their last name
- If your request includes guests, enter the member number of the person inviting the guest. When you proceed to the next page, it will identify that a member number has been entered multiple times, and it will ask you to confirm there are guests.
- Then enter your requested timing: First enter your preferred starting time.   Then enter the time range in which you could play.
- Be sure to enter a preferred starting time, because the default time is 7:00 AM!
- **Keep in mind that in peak season, the more narrow the time frame you enter, the less likely you are to receive a tee time.**   The system will only look at tee times for you *within the range you provide*.   For example, if you say you only want to play between 8:30 and 9:30 AM, and there is a time slot available only at 9:40, you will not be given that tee time.
- Also keep in mind that in peak season, a twosome has a higher probability of getting a tee time than a foursome.   The system would need to find a fully open time slot to fill a foursomes request, while a twosome can be assigned an open slot for two golfers.
- You are able to enter tee time requests for up to two foursomes on this page.
- Once you have entered the golfer info and timing request, click on "Save and Continue"
- A Tee Time Request Summary page will be shown. If it is correct, click on "Continue", or on "Edit" or "Cancel" if not correct.
- Once you click on "Continue", your Lottery Request is completed.
- All members included in the requested tee time will receive a confirming e-mail.

LOTTERY TEE TIME - When is it processed?

- Lottery tee time requests will be accepted by the system from 9 to 14 Days in advance of the date of play being requested.
- The Lottery window will close 8 days prior to the date of play, and the requests are processed 7 days in advance of the date of play.
- Planning your golf date in advance by making a Lottery Request for a tee time is the best chance of obtaining a tee time during peak season.
- In peak season, if you wait until less than 7 days to book a tee time, there may no tee times, or very limited tee times, available on the date you want to play.

- All requests made during the Lottery window timeframe for a given date of play will be processed at the same time.   It is not a first come, first served system — tee times are not awarded based on the date or time the Lottery request is made.

TO EDIT OR DELETE AN EXISTING LOTTERY REQUEST (more than 8 days from the date of play)

• Once entering the 'Lottery Request' portion of the system, you will click on "View Your Tee Time Requests". This will bring you to a list of your past bookings and pending requests.   On the left side of the screen, select the pending request you would like to edit or cancel, then click on the "Edit Request" or "Cancel Request" buttons on the right side of the screen.

BOOKING A TEE TIME (less than 7 days from the desired date of play)

- On the Wellen Park Golf website, select Book A Tee Time. This will take you to the webpage to input your desired date of play, time range, and number of players. The system defaults to that day's date and 4 players, so be sure to enter the correct info.
- Once you select the date and number of players, the system will populate with all the available tee times which meet your criteria
- Click on "View" for the desired tee time. Then select whether you are a Member, or Transfer Member, and whether you are playing 9 or 18 holes.   Your member name and info will be populated on the next page, and you will have to add the names of those playing with you.
- The system will assume you have a guest if no member name is shown.
- On the next webpage, review the booking information and click on "Finish Reservation"
- Once the reservation is booked, all members playing will receive a confirming e-mail.

EXAMPLE TIMING FOR A LOTTERY REQUEST OR BOOKING

For any given Date of Play:
- Lottery window is open from 9 to 15 days prior to the Date of Play
- Any changes to Lottery Requests can be made prior to 8 days from the Date of Play
- Lottery window closes 8 days prior to the Date of Play
- Lottery requests are processed 7 days prior to the Date of Play
- Any available tee time Bookings can be made on-line from 6 days to 1 day prior to the Date of Play
- Any changes to Bookings or Reservations can be made on-line up to one day prior to the Day of Play
- On the Day of Play, any remaining availability of tee times can be seen in the system, but one would need to contact the Pro Shop to change or book a tee time on that day.

MAKING CHANGES TO AN EXISTING RESERVATION (within 7 days of the date of play)

- Go to the Wellen Park Golf webpage, and select "Book A Tee Time".   On the next page, click on "Sign In" (upper right corner of the page).
- Hover your cursor over the "My Account" tab in the upper right corner, and then click on "Pending Reservations" from the drop down menu.
- A list of your pending reservations will be shown.   On the right side of each listing, there are icons for printing, e-mailing, canceling or revising the pending reservation.
- Click on the pencil icon to make changes to your pending reservation
- For any changes on the day of play, you will need to contact the Pro Shop.
- You will notice there is also a tab labeled "Historic"…click on this tab if you'd like to see a list of past dates you have played.
- The "Historic" tab is useful to match up dates of play with dates you have been charged. However, the amounts shown in this tab are for all the people who played in that booking, not just your individual charge amount.

PLAY HISTORY, PLACEMENT, AND POINT ALLOCATION

- For Lottery Requests, points are based on a rolling 14-day window from the date of play for all players in the group. At the time the request is processed, the total number of points in the group is divided by the number of players for an average team total.
- Since the Lottery Request is processed 8 days from the date of play requested, the points are an accumulation of the most recent 7 days of history plus the 7 days forward in which each player is on the tee sheet.
- EZLinks assigns one (1) point for each time played in the past 7 days, and for each time on the tee sheet for the coming 7 days.   Each guest of a member are assigned 1.5 points to that member.
- During the 7 days of history, a one (1) point penalty is added for each time the 24-cancellation policy has been violated, and a two (2) point penalty is added for each time an awarded lottery tee time has been cancelled.
- When assigning tee times, EZLinks will give priority to groups with a lower average team point total than those with a higher average team total.
- The accumulated points impacting each lottery request (Load Details) can be viewed on the tee time request page. The Load Detail shows the point value based on all members in the request, and the 'rank number' of those processed that day.

HOW TO VIEW A TEE SHEET

- Go to the Wellen Park Golf webpage, and select "Book A Tee Time".   On the next page, click on "Sign In" (upper right corner of the page).
- Hover your cursor over the "My Account" tab in the upper right corner, and then click on "VIEW TEE SHEET" from the drop down menu. Then select the day you would like to view.

UNFULFILLED TEE-TIMES

• When the tee sheet is processed for a given day and there are more requests than available tee times, groups with higher play history point averages may not receive a tee time.
• After placement and prior to the day of play, it is the member's responsibility to continuously check the tee sheets for available tee times or recently opened tee times. The EZLinks reservation system does not automatically fill unfulfilled requests.

CANCELLATION POLICY / NO-SHOWS

• Members are responsible for checking the EZLinks Reservation System for their tee times.   Members are also responsible for canceling on-line (or through the Pro Shop) a minimum of 24 hours in advance with changes or to cancel a scheduled tee time.
• A "No Show" for a scheduled tee time, or canceling a tee time within the 24 hour time period will result in charging of fees associated with the booked tee time.
• Further penalties up to and including the suspension of golf privileges may be assessed if it is found that a member is purposely falsifying tee time requests.
• There will be no charges for rain days or frost delays that result in cancelled play.

GUEST POLICY

• All guests of members are to be booked through the EZLinks Reservation System. Each request/tee time can contain up to 3 guests and must be associated with a Member.
• Each member with guest(s) will receive 1.5 EZLinks point per guest. The Member that the guest is assigned to will assume the additional point(s)
• No guests are permitted unless accompanied by a member.
• Using guests to falsely fill a group or later replace with other members is strictly prohibited, and will be subject to certain offenses (see below).

FALSIFYING REQUESTS

• The use of the EZLinks Reservation System is to promote fair and equitable play for all members at the Club. It is expected that no member should purposely use guests or anyone other than the intended players of their group.
• Should the Pro Shop staff find that any member is falsifying tee time requests in order to benefit themselves or their placement, they will be subject to disciplinary actions by the golf club.

Mar 2026